



Bancroft's School
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www.bancrofts.org



Candidate brief for the position of
Head of Careers, Innovation, and Entrepreneurship



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THE ROLE

We are seeking an innovative and engaging professional with relevant experience for this new role. With this position, we seek to ensure that our pupils are well-equipped to enter the world beyond school, with the pertinent skills, information and experience to make confident choices about their futures. A key responsibility of this role will be to create opportunities for our pupils to take part in exciting projects to further their understanding of the world of work and business. The successful applicant need not be a teacher or from the world of education. This could be a full- or part-time position and could be combined with another role either within or outside the school, depending on the skills and interests of the successful applicant.



RESPONSIBILITIES/ACCOUNTABILITY

- Work with the existing alumni and foundation office and parent body to engage our whole community in collaborative projects to support the personal development and employability of our pupils
- Work with the current Section Heads and other key academic and pastoral staff to ensure that opportunities to develop soft skills within school are exciting, innovative and age-appropriate
- Work with external businesses and organisations to secure support for projects within school and with our partnership schools to foster a spirit of entrepreneurship, innovation and creativity in students
- Supporting pupils in obtaining appropriate work experience and ensuring the requisite paperwork is completed
- Ensuring that up-to-date and engaging information about Careers and Entrepreneurship is available for all pupils
- Developing and maintaining a database of work experience opportunities and contacts





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- Ensuring a coherent and innovative pathway of Careers-related activities is provided for all pupils
- Providing individual advice for pupils where necessary
- Communicating regularly with staff, pupils, parents and alumni about Careers and opportunities available both in school and outside school

Additional Information

- This job description is not an exhaustive list of all responsibilities or duties but reflects the major core of the role
- The organisation reserves the right to alter the content of this job description after consultation to reflect changes to the job or services provided, without altering the general character or level of responsibility
- Bancroft's School is committed to providing the best possible care and education to its pupils and to safeguarding and promoting the welfare of children and young people. The School expects all staff, contractors, Governors and volunteers to share this commitment
- To demonstrate a commitment to improving and developing the organisation's processes and facilities
- To carry out such duties that may be reasonably required by the Head



THE PERSON

The ideal candidate will

- Have a strong academic background, educated to degree-level or beyond
- Have significant work experience in the public or private sector
- Have experience of or significant understanding of running a business
- Be able to build and maintain strong relationships with relevant stakeholders to ensure their support of and participation in a wide range of activities





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Desirable Criteria

- Be an engaging communicator
- Some experience of working with teenagers either within a school setting or elsewhere
- Be self-motivated and creative in outlook



BACKGROUND

The School

Bancroft's School was founded by the Drapers' Company in 1737 on the Mile End Road as a day-school for local boys from a diverse range of backgrounds; the School has come a long way geographically and institutionally since then but remains committed to pupils from a wide range of backgrounds and has a long tradition of excellence.

We are now a co-educational independent day school for around 1200 pupils from 7 to 18 and an unashamedly aspirational school, devoted to scholarship and intellectual inquiry. We aim to provide an atmosphere in which each child can flourish and we believe that children succeed when they take full advantage of the huge range of different opportunities we provide – whether immersed in academic research, being out on the sports fields, taking part in charitable activities, acting on the stage, playing music and attending some of our numerous clubs and societies, our pupils challenge themselves and learn by taking part wholeheartedly in school life. We have the highest expectations for every child in the School and we support, encourage and nurture each individual; we want our pupils to enjoy life to the full, make enduring friendships and grow up in a friendly, safe but challenging environment. At Bancroft's we continually strive to ensure that all our pupils leave here with the confidence, self-awareness and knowledge to thrive in the world beyond, as well as taking with them an awareness of others and an abiding curiosity about the world.





Bancroft's School

Bancroft's has a selective 5 or 6 form entry at 11+, with just under half the pupils coming from the Preparatory School. The school uses its own entrance exam and admits boys and girls in equal proportions. There is a further small entry at 16+, and most pupils stay into the Sixth Form. Public examination results are very strong and place Bancroft's among the top co-educational schools in the country.

In 2017, 90% of all A-level exams taken by Bancroftians were graded A*, A or B, and 67.4% A* or A compared with the national level of 25.8%. 32.6% of all A-levels sat achieved the top grade of A*, again significantly higher than the national average which has been around 8% over the past years.

Almost all of the Upper Sixth go on to Higher Education, with the majority to top Russell Group universities and in 2017, 23 to Oxford and Cambridge.

Bancroft's is a forward-looking, modern school; a centre of excellence for the twenty-first century.

REMUNERATION

Bancroft's offers an attractive benefits package including a competitive salary, including private medical insurance, pension, and concessionary fees for children attending the school (dependent upon academic assessment).

HOW TO APPLY

An application form is available to download from the School website, <http://www.bancrofts.org/about-us/employment-opportunities> or by emailing recruitment@bancrofts.org

Bancroft's School is an Equal Opportunities employer and is committed to safeguarding and promoting the welfare of children and applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.

