



7+ Information Booklet
For entry September 2020

Bancroft's Prep

CONTENTS

	Page
Welcome from the Prep Head	3
Our Aims & Values	4
Admissions Policy (entry September 2020)	5
Admission at 7+ (into Year 3)	7
Means Tested Award at 7+	8
Important Information	9
Bancroft's Preparatory School Staff	11
Parents at Bancroft's	12
Bancroft's Foundation & The OBA	13
How to Find Us	14
Registration Form	15

Welcome from the Prep Head

Mr J Layburn, MA

Bancroft's Prep is a happy school where children who are bright and curious about the world can reach their full potential. We have a rich and varied curriculum and we keep it that way throughout the four years the children are with us. The guaranteed transfer from the Prep to our Senior School means we don't need to narrow everything down to focus exclusively on the 11+ entrance exam, although we do prepare our children thoroughly.

Ours is a vibrant School which benefits from contemporary buildings and impressive shared facilities within the Bancroft's campus. The Prep children enjoy the freedom that comes from having plenty of space in which to play within a

beautifully landscaped and secure site. Whilst they are with us, we aim to give every child a breadth and depth of experience in the academic, cultural and sporting aspects of school life that will stay with them for the years to come.

There is a buzz about the Prep, not least because the children are clearly having fun whilst they learn. We have a very talented and committed staff who enjoy working in our diverse and harmonious school community.

I very much hope that you will consider Bancroft's as a school for your child; it is a place that can set them up for life!

A handwritten signature in black ink that reads "Joe Layburn". The signature is written in a cursive style with a long, sweeping underline.

Our Aims & Values

Everyone has the right to be happy. We take happiness so seriously we made it the first of our school rules! For us it's crucial and we believe good things flow from it.

We are a truly academic school but our vision of education is about much more than academic results. It's about character development, about the life of our school outside the classroom as well as in it. We believe the bright children we recruit can 'have it all': outstanding academic qualifications which will enable them to pursue their enthusiasms; rich and formative experiences from our co-curricular programme which will help to develop them as people; and an active, reflective approach to learning which will set them up for life.

Aims

- We want to provide our children with the best possible academic education, and to help them reach their full potential, whilst also ensuring that they are happy and well-rounded individuals.
- We want to offer our children a rich and diverse range of experiences; to help them find areas where they can excel or simply have fun; to encourage their natural curiosity; to make sure they enjoy their school life.
- We want to build strong relationships between children, staff and parents; to ensure that our school is a happy, supportive community and safe place where children are encouraged to use their initiative but are not afraid to ask for help.
- We want to celebrate the vibrant multi-cultural environment which is our school community; to encourage our children to appreciate what they have in common with each other as well as to respect differences.
- We want to help our children recognise their privileges and advantages; to engender in them a compassion for others who are less fortunate;

to encourage them to find practical ways in which they can make the wider world a better place.

Values

There are six core character values which we expressly want to develop.

- **Balance:** We want our children to learn how to live balanced, healthy, productive lives.
- **Excellence:** We want our children to aspire to be the best they can be.
- **Integrity:** We want our children to develop a clear moral grounding for their lives.
- **Kindness:** We want our children to be kind, to act with compassion and empathy.
- **Curiosity:** We want our pupils to develop an abiding curiosity about the world.
- **Courage:** We want our pupils to have a spirit of adventure, to confront challenges and try to overcome them.

We do not believe in encumbering children with too many rules and sanctions but focus instead on positive behaviour and rewards.

Our headline '3 ½ School Rules' reinforce our ethos:

*Everyone has the right to be happy.
Respect other people and their property.
Use your common sense.
If in doubt, ask.*

Ultimately we believe it is our role to bring out the very best in our children, both academically and in terms of their emotional intelligence. We want to help prepare them for life in the world outside where the ability to form positive relationships and to lead a happy life is as important as the ability to read or reckon. We want our children to have fun while they learn; in this way, we believe they will derive a lifelong love of learning.

Admissions Policy for Entry September 2020

We are committed to ensuring our young people be given the opportunity to have a complete, happy and successful career at Bancroft's, leaving as confident, well-educated and competent adults, ready for the challenges ahead. We promote enthusiasm, perseverance, tolerance and integrity, the human qualities necessary to flourish within a community.

The purpose of our entrance processes is not to make Bancroft's more academically selective, but to help us make offers on a controlled basis to candidates we feel will benefit most from the distinctive education we offer. We receive many more applications than we have places. Some candidates may be placed on a waiting list following the examination and interview and may be offered places if vacancies arise.

Our pupils come from an eclectic mix of backgrounds and we greatly value our multi-ethnic and multi-faith community, believing it to be an ideal nurturing ground for our future society, developing understanding and respect for individuality and for those around us.

The School applies the entrance criteria to all potential pupils regardless of any disability, race, gender, ethnicity or sexual orientation of which we are made aware and will make reasonable adjustments where necessary in order not to put a disabled student at a substantial disadvantage compared to their peers.

The School asks parents to inform us at the time of application, of any disability or issues, which may potentially cause concern. In assessing candidates the School may take advice and require assessments that are deemed necessary, but will be sensitive to any requests for confidentiality.

There are two main ages of entry to Bancroft's: at 7+ (into Year 3) and at 11+ (into Year 7), in addition we admit smaller numbers at 16+ (into Year 12).

Places may occasionally become available at other ages as families move out of the area.

7+ (into Year 3). Entrance is by our own competitive test, held in January of the year of entry. Candidates will be invited into the Preparatory School on two separate occasions. We recruit about 60 pupils at this age, from a very wide range of independent and state schools.

11+ (into Year 7). We recruit approximately a further 60 pupils at this age, from a very wide range of independent and state schools. Entrance is by our own competitive exam, held in January of the year of entry, which involves papers in English and Maths.

16+ (into Year 12). We recruit about 10-20 pupils at this age, from a wide range of independent and state schools. Entrance is by our own competitive exam, held in November of the year before entry i.e. at the beginning of Year 11; all candidates will sit a problem solving and critical thinking test as well as selecting two papers from the list of subjects on offer for the entrance exam; these should be subjects they wish to pursue at A Level or subjects which relate to those that will be taken. We may also offer fee paying places on the basis of GCSE results once these are published in August.

Parents of applicants are informed by an agreed date of the outcome of the application. No specific marks (raw or percentage) or grades will be given. The papers themselves are not released. Examination scripts are exempt from the Data Protection Act (2018). The entrance test results are final and there is no appeal process.

The School awards Drapers' Scholarships, Francis Bancroft Awards, Foundation Awards and Music Scholarships. In assessing potential scholars, we look for academic leadership and intellectual curiosity. We try to distinguish the bright from the well drilled, the inspired from the effective and we aim to uncover flair. Considerable time is taken to ensure that the process is fair.

Candidates who are not awarded a scholarship or award may be offered a fee-paying place at the

School. Those who have applied for scholarships or awards only are not considered for fee-paying places, even if their performance was good enough to have earned them a place in the School.

Candidates who are offered a scholarship or award must also fulfil the minimum entry requirements. These awards continue whilst the pupil maintains their educational potential and abides by the School rules and policies.

Academic (Drapers') Scholarships each covering up to one tenth, one quarter, one third or one half of the School fee are normally available on the basis of academic distinction in the entrance exam and at interview at 11+ and 16+, without reference to parental income. Competition for scholarships is high. There is no separate examination for those wishing to be considered for scholarships. School reports and interviews are a vital part of the selection process.

Means Tested Awards (Francis Bancroft Awards & Foundation Awards) are designed to support pupils of high ability whose parents provide evidence that they might not otherwise be able to afford the full school fee. Bancroft's has a long tradition of taking pupils from a variety of backgrounds, and participated in the Direct Grant and the Assisted Places Schemes. The School now continues that tradition by offering up to 12 Means Tested Awards. The places are awarded on

the results of the entrance examinations at 7+, 11+ and 16+ with school reports and interviews playing an important part. The value of an award depends on a number of factors, including total income and the number of dependent children. The assessment of the level of financial assistance is calculated on a graduated scale after parents/guardians have submitted a comprehensive confidential statement of their income and assets, on a duly completed Financial Disclosure Form (FDF), together with any additional information, confirmations, and supporting documentation, which may be required.

Up to two **Music Scholarships (11+ and 16+)**, each worth either up to one quarter or one half of the School fee, are also offered to children with outstanding musical talent.

For Bancroft's Preparatory School enquiries, please contact:
telephone 020 8506 6774 or
e-mail: prep.office@bancrofts.org

For all Bancroft's Senior School enquiries, please contact:
The Admissions Registrar, Mrs Stephanie Wallis,
telephone: 020 8506 6761 or
e-mail: admissions@bancrofts.org

Admission at 7+ (into Year 3)

Entry Requirements

Entry at 7+ into Year 3 is on the basis of performance in our entrance tests.

Entrance Tests

Applicants for entry at 7+ are invited to the Preparatory School for testing on two separate occasions in the January before proposed entry. A sample 7+ Maths paper is available from the School website www.bancrofts.org. Offers of places for the Preparatory School are posted in mid-February. Further details are available on our website.

Applications

To apply for a place parents must complete and submit a 7+ Registration Form **before the 1st December of the year before proposed entry into Year 3**. The Registration Form can be found at the back of this booklet.

There is a single (non-returnable) registration fee of £125. If applying for a Francis Bancroft Means Tested Award only, the registration fee is reduced to £20. Cheques should be made payable to Bancroft's School.

A **copy** of your child's birth certificate or passport **must** accompany all applications.

If you require any further information please call Prep Admissions on 0208 506 6774 or email: prep.office@bancrofts.org

Means Tested Award at 7+ (Francis Bancroft Award)

General Information

Bancroft's has a long tradition of taking pupils from a variety of backgrounds, and used to participate in the Direct Grant and the Assisted Places Schemes. The School now continues that tradition by offering **up to two** Francis Bancroft Awards each year.

This award is only available in the Prep School for a maximum of four years.

Francis Bancroft Awards are designed to support pupils of high ability whose parents would not otherwise be able to afford the cost of providing independent education. Candidates for the Francis Bancroft Award follow the same entry process as all other applicants for admission at 7+.

A report from the candidate's current Head Teacher is required. The Francis Bancroft Award continues whilst the pupil maintains their educational potential and abides by the school rules and policies.

Eligibility

1. Francis Bancroft Awards are means tested.
2. The value of a Francis Bancroft Award depends on a number of factors, including total income and the number of dependent children.
3. The assessment of the level of financial assistance is calculated on a graduated scale after parents/guardians have submitted a comprehensive confidential statement of their

income and assets, on a duly completed Financial Disclosure Form (FDF Form) together with any additional information, confirmations, and supporting documentation, which may be required.

4. If you would like to know whether you are likely to qualify for a Francis Bancroft Award, please contact the Bursar on 020 8505 4826.

Application

Applications for a Francis Bancroft Award are made in the same way as all other applications for admission to the school; simply tick the relevant box on the application form.

Assessment timetable

1. **The Financial Disclosure Form:** will be sent on receipt of a completed registration form, registration fee and a copy of your child's birth certificate.
2. **A Confirmed Assessment:** will only be given following the 7+ Entrance Testing in January, a report from the candidate's current Head Teacher, and on receipt, by Bancroft's School, of the duly completed Financial Disclosure Form with all financial information and supporting documentation, which may be required.
3. **The Yearly Re-assessment:** commences in May each year and should be completed by the end of June.

Important Information

Fees and Charges

The registration fee is £125, reduced to £20 if you are applying only for a Francis Bancroft Means Tested Award. This registration fee is non-refundable.

A £1000 deposit is payable on acceptance of a place; this sum will be credited to the final account.

Preparatory School fees are reviewed annually and include tuition, the use of text and library books, stationery and all materials used in practical subjects. Costs relating to all activities which form a part of the School's curriculum such as games, are included in the school fee, as are lunches. Current information regarding fees are detailed on our website www.bancrofts.org.

All former pupils of Bancroft's School, both Senior and Preparatory departments, are Members of the Old Bancroftians' Association; OBA membership subscriptions are collected each term via the school fees bill; this is currently £9 per term for the Prep School and £12 per term for the Senior School; this pays for lifetime membership.

Available extras include tuition in instrumental music, some activities including Speech and Cubs, some field trips and other optional excursions. Early morning supervision is available from 7.45 am. In addition, we offer after school supervision for which there is a charge of £10 per day for children who are on site between 4 pm and 5 pm and are not involved in an extra-curricular activity.

Payment of Fees

School fees are payable by direct debit and charged in advance, at the beginning of each term, or in ten equal instalments starting in August. Overdue accounts are subject to a late payment charge. Any questions relating to the payment of fees should be addressed to the Bursar.

School fees cannot be refunded for any term or part of a term for which a pupil is absent through illness, accident or other cause.

Residence

Pupils must normally reside with their parents or legal guardian. We ask that all pupils live close enough to the School to ensure that their welfare is, in the Head's opinion, not put in jeopardy and also to allow them to participate fully in Bancroft's extensive after-school and weekend co-curricular and sporting programmes. Any change in place of residence must be notified immediately to the Head.

Dress

All pupils are required to wear the School's uniform.

Important Information (continued)

Breakfast

Breakfast is served in the dining servery from 7.45 am to 8.15 am every morning. A range of breakfast items are on sale.

School Nurse

We have a full time School Nurse who attends to the needs of pupils. Minor injuries/problems are dealt with in the surgery. If pupils need to go home the School Nurse will contact parents directly. It is therefore vital that details of changes in contact numbers are passed to the School without delay. The School Nurse is willing to supervise the administration of medication during the school day should parents wish. Parents must send a written request to the School Nurse if any prescribed medicines need to be administered at School and complete the consent form. However, unless it is necessary, we do not encourage children to bring medication to School.

Parking and Traffic

To keep traffic problems around the School to a minimum, we ask that parents/guardians:

- Stagger arrival and departure times to and from School.
- Make use of public transport. Bancroft's is on many of the local bus routes.
- Arrange to share lifts, where possible. Join the Homerun platform to arrange lift shares.

Bus Service

We operate a minibus service from Loughton Station to Bancroft's School; there is, at present, no charge for this service. This service is aimed primarily at pupils in the Senior School.

Policies and Procedures

Our policies and procedures are available on the school website www.bancrofts.org these include:

- Safeguarding (Child Protection) Policy
- Curriculum Policy
- Anti-bullying Policy
- Behaviour Policy
- Complaints Procedure

Alternatively please contact the Preparatory School office for a hard copy of any published policy.

The current Chairman of our Governors is Professor Peter Kopelman, MD, FRCP, FFPH. Should you wish to contact him at any stage, please write care of Bancroft's School, 611-627 High Road, Woodford Green, Essex, IG8 ORF.

N.B: All information contained herein is correct at the time of publication.

Bancroft's Preparatory School Staff

Head of Prep School
Deputy Head, Academic
Deputy Head, Pastoral /
Designated Safeguarding Lead

Mr J Layburn, MA
Mr N Thomas, BCom, MA
Mrs L Life, BA

The Staff

Mrs L Dalton, BA

Mrs S Bhangal, BEd
Mrs A Kanolik, BA
Mrs B Rathod, BA

Miss L Ellery, MSc

Mrs C Biston, BA
Mrs S Strong, MA

Mrs K Yelverton, BA
Mr N Bleasdale, BSc
Miss A Adams, BA

Mr T Paramour, BA
Mr C Pearson, BA
Mrs S Jones, BA
Mr A Baum, BA
Mrs N Doctors, BA
Mrs J Hitching, BA
Mrs L Williams, BA
Mrs E Hewitt, BSc
Mr D Archer, BA
Miss H Pegg, BSc
Mr C Hall, BSc
Miss E Mitchell, BA
Miss A Moor, BA
Mrs T Jones
Mrs J Hayman
Mrs S Cheshire
Mrs C Ablitt
Miss T Wild
Mrs A Clark
Mrs S Legg
Mr P Lesurf
Mrs K Houghton
Mrs S Kucsova
Mrs J Allen
Mrs V Goodfellow

Prep Alpha Year Group Leader /
Deputy Designated Safeguarding lead
Prep Alpha
Prep Alpha
Acting Prep Beta Year Group Leader /
Humanities Co-ordinator
Prep Beta / Science Co-ordinator /
Computing & Digital Learning Co-ordinator
Prep Beta
Prep 1 Year Group Leader /
French Co-ordinator
Prep 1 / German Co-ordinator
Prep 1
Prep 2 Year Group Leader/
Personal Development Co-ordinator
Prep 2 / English Co-ordinator
Prep 2
Maths Co-ordinator
Musical Director
Art & Craft Co-ordinator
General Subjects
General Subjects
Learning Support / General Subjects
Head of Boys' Games
Acting Head of Girls' Games
PE Teacher
Graduate Sports Assistant
Drama Specialist
Learning Support Assistant
Learning Support Assistant
Swimming Coach
Swimming Coach
Prep School Secretary
Prep School Assistant
Prep School Assistant
Prep School Assistant
Librarian
Library Assistant
Early Morning & Breaktime Supervisor
After School Supervisor

Parents at Bancroft's

The Parents' Association

The Parents' Association arranges a variety of activities designed to give parents, families, and friends the opportunity to meet socially outside School in addition to raising money for projects within the School. All PA events are publicised in a via email and in the School Calendar.

The generosity of parents has enabled the PA to invest in many items over the past few years. Such items include a Senior School public address system, sports gazebos, a telescope, books for the Sixth Form library, play equipment and table tennis tables for the Prep School. Newer purchases by the PA include a waterproof large-screen TV for the swimming pool, visibility jackets for the Prep, new benches for the Quad and a new Yamaha grand piano.

Annual events include a Summer Ball, Christmas Fayre, Parents v Staff Cricket Match and a Supper Quiz. Other events have included Bollywood Nights, Burns Nights and Comedy Nights. The PA also supports events such as Sports Day and the Carol Service.

Further information about the PA, is available on the School website: www.bancrofts.org/about-us/our-community/parents-association.

The Bancroft's Society

All parents are invited to join our new initiative: The Bancroft's Society. This aims to bring together all the groups of the Bancroft's community: staff, Old Bancroftians, governors, past and present parents. The Society hopes to offer members the opportunity to share information, advice and expertise from various walks of life. It aims to develop a culture of giving back to the community. The Bancroft's Society will allow for networking, mentorship and sharing of ideas. As a body, past and present parents possess an enormous wealth of diverse experience – the Bancroft's Society will give opportunities for them to share this expertise

The Bancroft's Society will also offer opportunities for involvement in many of the School's outreach and partnership projects. In addition the Society

hopes to encourage members to contribute to some of our other School projects and events, for example our sustainability group, bee-keeping, karting and events.

The Bancroft's Society hopes to host and help organise events which will develop inclusivity and will include inviting Society members to School events. The Society is keen to develop further opportunities for its members, for example the planned introduction of a road cycling club and running club; other activities might include gallery or theatre visits.

All parents will be offered the opportunity to join the Bancroft's Society through Bancroft's Connect a new engagement platform for all members of the community to connect with one another.

The Arts Society, Woodford Green

The Arts Society, Woodford Green (Bancroft's) aims to promote an interest in and increased knowledge of decorative and fine arts. They enjoy lectures from well-qualified speakers on a wide variety of topics. Lectures are held on the second Tuesday of the month in the Prep School, during term time; lectures commence at 8.00pm with coffee and wine available from 7.30pm.

Further information about The Arts Society, Woodford Green (Bancroft's), including how to join, is available on the School website at: www.bancrofts.org/about-us/our-community/theartsociety

The Crofton Singers

New members of all ages are welcome to join the Crofton Singers. The choir has a long association with the School, and meets in the Music Department on Thursday evenings during term time. Their repertoire is varied, including sacred and secular, modern and classical music. They perform locally three or four times a year and have raised thousands of pounds for charity.

For more information, see: www.bancrofts.org/about-us/our-community/the-crofton-singers

Bancroft's Foundation & The OBA

Bancroft's Foundation



Bancroft's Foundation has been established to provide means tested award support to enable talented pupils to study at Bancroft's regardless of their financial situation.

The School is built on a legacy of philanthropic support. Francis Bancroft's legacy founded a school for boys in 1737 in Mile End as a charitable institution providing a high quality education open to all, and the tradition of supporting talented pupils regardless of capacity at the School has continued since, through the support of government initiatives, the Francis Bancroft Trust and The Drapers' Company.

However, the sharp decline in government funding with the withdrawal of the Grant Aided and Assisted Places schemes has meant that it is now vital that the School substantially expands its award programme.

Therefore, when the School celebrated its 275th anniversary, the Bancroft's Foundation was established to help the School significantly increase its portfolio of means tested awards to enable talented children of all backgrounds to have the opportunity to attend the School and reach their full potential.

To find out more about this exciting initiative, or to make a gift to the Bancroft's Foundation please contact Chris Butler Assistant Head Partnerships, Outreach and Foundation in the Development Office on 0208 506 5714 or via the School.

The Old Bancroftians' Association (OBA)

A strong Old Bancroftians' Association keeps former pupils in touch with one another and the School. Activities include: an Annual Dinner at the School, various regional dinners and Old Bancroftians' Day. Other Old Bancroftian organisations include: the Cricket Club, Golf Society, Dramatic Society and Masonic Lodge. The Bancroft Rugby Club, many of whose members are former pupils, has a first class ground not far from the School with facilities for rugby football, squash and social entertainment.

Membership of the OBA is open to all former pupils of Bancroft's School. The OBA encourages members worldwide to keep in touch with each other, and to participate in OBA organised events and initiatives.

Parents pay a small termly subscription to the OBA during their son/daughter's career at Bancroft's. As a consequence all former pupils now become members for life of the OBA when they leave School.

The Association maintains a strong relationship with Bancroft's School and, where appropriate, provides financial support to pupils and ex-pupils through its associated charities. Old Bancroftians are often involved with the School's extra-curricular activities, in particular in giving career guidance and advice about further education.

The Association runs two charities:

- **The Old Bancroftians' Educational Development Fund**, financed almost entirely by contributions from Old Bancroftians, provides financial support for pupils and Old Bancroftians towards educational opportunities which they might otherwise be unable to afford.
- **The OB Sixth Form Scholarship Fund** provides support to the School for pupils in the Sixth Form, whose families might not otherwise be able to afford the fees.

How to Find Us

From M25

Leave M25 at Junction 26. Follow signs to Loughton (A121).

At roundabout (Miller & Carter restaurant) take fourth exit to Woodford.

Straight over next roundabout (Robin Hood pub).

Traffic lights - straight on.

Keep travelling along Epping New Road (A104) for several miles until road turns into dual carriageway (High Road, Woodford Green).

At traffic lights turn right, into Whitehall Road. Bancroft's School is visible on the right.

The entrance to the Prep School is the second turning on the right in Whitehall Road.

Visitors to the School are advised to park off site.

From M11

Leave M11 at Junction 7.

Motorway splits - take right fork to Woodford.

M11 joins the A405 (North Circular). Turn left off A406 and, at roundabout, join road signed Epping A104, to Woodford.

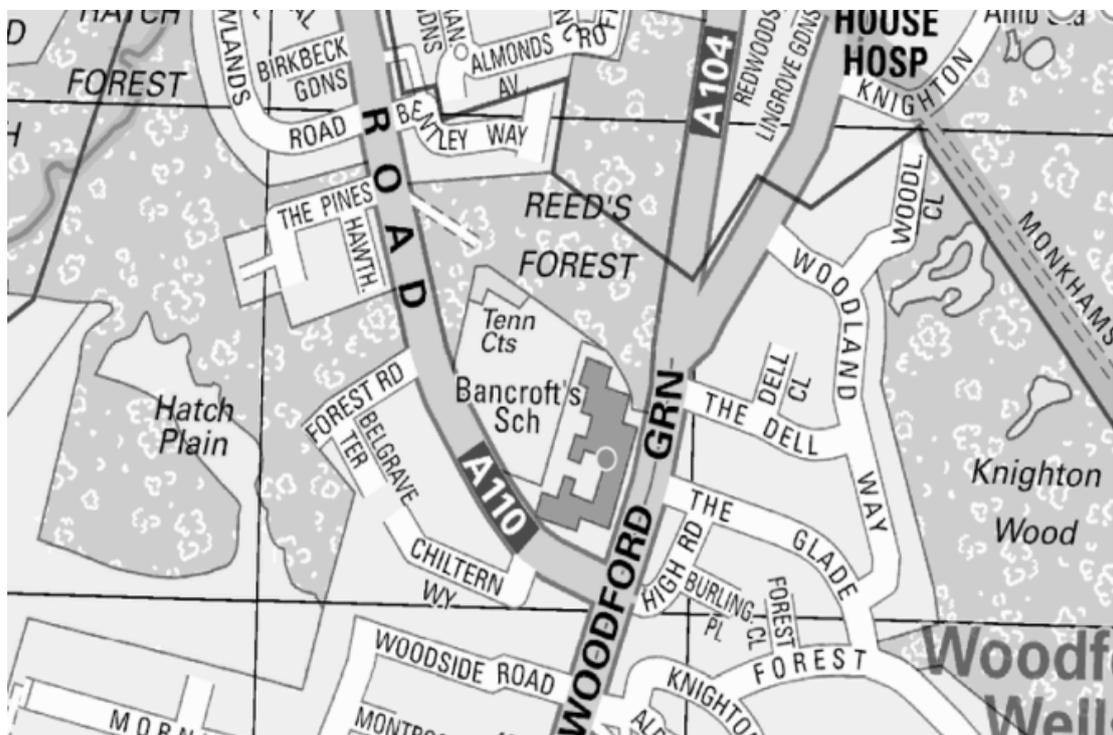
Follow road to angular roundabout, go straight ahead to traffic lights (Castle pub on left).

Go straight on at traffic lights where the road becomes a dual carriageway (High Road, Woodford Green).

At traffic lights at bottom of hill turn left into Whitehall Road. Bancroft's School is visible on the right.

The entrance to the Prep School is the second turning on the right in Whitehall Road.

Visitors to the School are advised to park off site.





BANCROFT'S PREP
 High Road, Woodford Green, Essex, IG8 0RF
 Telephone: 020 8506 6751 Email: Prep.Office@bancrofts.org
7+ REGISTRATION FORM FOR SEPTEMBER 2020 ENTRY



ALL Parts of this Registration Form **MUST** be completed. Please use **BLOCK CAPITALS** throughout.

Child's Surname/Last/Family Name: This must be the name on their birth certificate or passport.		
Child's First Name(s): This must be the name(s) on their birth certificate or passport.		
Preferred Name:		
Male / Female:		Date of Birth:
Proposed Date of Entry: September:		Siblings at Bancroft's:
Present School: Name and Address in full		
Parents: Relationship to the child	Parent 1	Parent 2
Title:		
Full Name:		
Home Address: (if different from child please also provide reason)		
N.B: All pupils attending Bancroft's School must be UK residents and live with their parent(s) or a legal guardian		
Home Tel No:		
Mobile No:		
Email:		
Occupation:		
Please indicate in which categories you wish your child to be considered (You may tick more than one box). Please read carefully the information on Means Tested Award places (Francis Bancroft Awards also known as Bursaries).		
If you wish your son/daughter to be considered for a fee-paying place in the event that he/she is not awarded a Means Tested Award place, you should also place a tick in the fee-paying box.	YES	NO
A. Fee Paying Place		
A reduced non-returnable registration fee of £20 is required for Means Tested Award places (Box B only to be ticked).	YES	NO
B. Means Tested Award Place (Francis Bancroft Awards also known as Bursaries).		
If you are applying for a Means Tested Award place, the relevant form will be sent to you under separate cover.		
Specific Learning Difficulties (SpLD)	YES	NO
*Will your child require any special arrangements to attend the entrance exam?		

*Please provide us with details of any learning difficulty, disability, or special educational need of your child with a written report from an educational psychologist, medical practitioner or independent SpLD assessor, undertaken less than 2 years before the entrance examination date, which specifies such a need.

Please turn over to complete the back of the form

Privacy Notice:

The information that you provide on this form will only be processed for the purpose for which it has been given (i.e. for the purpose of acquiring necessary information for the administrative processing of your child's application to be admitted to the School) and may be shared with our third party consultants for this purpose. It will not be used for additional purposes without your consent. All personal data is collected and processed in compliance with the principles of the General Data Protection Regulation (GDPR) and you have certain rights in respect of your information which can be seen in the GDPR Parent and Pupil Privacy Notices on the school website.

Consent and Acknowledgement: *Please delete as appropriate.

*I/We have read the information about Data Protection and agree to *my/our personal data being used in the way described overleaf. *I/We acknowledge that the information provided on this Registration Form is accurate and complete.

*I/We hereby apply for the admission of *my/our son/daughter to Bancroft's Preparatory School subject to passing an Entrance Examination. In the event of the child's admission to the School *I/we agree for *myself/ourselves and on behalf of the child to conform to all the Rules laid down by the Head from time to time and in addition, the Terms and Conditions set out at the time of accepting a place and to pay all fees for the time being in force as they become due.

*I/We enclose a photocopy of *my/our child's birth certificate or passport and

*I/We enclose a single non-returnable registration fee of £125 (Cheques should be made payable to Bancroft's School).

*I/We enclose the reduced non-returnable registration fee of £20 (Cheques should be made payable to Bancroft's School) and have **ticked BOX B only**.

Signatures:

Parent 1	Parent 2
Date	Date

Both parents are required to sign. If this is not possible please indicate the reason below:

Please return **before 1 December 2019** to: -

Bancroft's Prep, High Road, Woodford Green, Essex, IG8 0RF

Check List - Your Application **Must** Include:

1. Your Completed Registration Form
2. The Appropriate Registration Fee (Please Note This Is Non-Returnable)
3. A Photocopy Of Your Child's Birth Certificate Or Passport

Means Tested Award Places

Francis Bancroft Awards (also known as Bursaries) will be awarded to up to two candidates who perform well in the entrance tests in January, and where parents show financial need. Parents will be asked each year to complete a confidential statement of income form (FDF) from which the value of the Means Tested Award place will be assessed. The value of a Means Tested Award place may be up to the full School fee.

Please note that those who apply for Francis Bancroft Awards only will not be considered for full fee paying places, even if their performance in the examination is good enough to have earned them a place in the School.

For office use only:

Received registration fee of £125	Yes /No	Cheque no	
Received reduced registration fee of £20	Yes / No	Cheque no	
Received photocopy of applicant's birth certificate or passport	Yes / No	Drawee	



Bancroft's Prep

High Road
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