

COVID-19 Annex to Behaviour Policy

This is an annex to the School's Behaviour Policy (the **Policy**) which has regard to government's [guidance for full opening: schools](#) and [checklist for school leaders to support full opening: behaviour and attendance](#).

It is designed to support the re-engagement of pupils and a return to an orderly and calm environment in which all pupils can achieve and thrive.

This annex summarises key COVID-19 related changes or additions to the Policy following a review of the Policy and its operation in relation to the coronavirus pandemic by the designated safeguarding lead (DSL) and senior leadership team (SLT).

The DSL/SLT will keep the Policy and this annex under review. The School will ensure that all staff and volunteers are aware of this annex and future revisions, which will be published on the School's website.

The School seeks to work in partnership with Parents over matters of discipline, and Parents are encouraged to support the School conventions and rules within this Annex to the Policy.

Subject matter

Transport and altered routines on arrival/departure

The School has introduced a revised protocol for drop-off as part of the protective measures it has put in place to reduce transmission of coronavirus. The new protocol has regard to government guidance, local authority advice and risk assessments completed by the School. Any changes to arrangements will be communicated to pupils and parents in advance.

- Pupils and parents must follow government advice when arranging travel to and from school.
- Pupils and parents must follow the protocol and minimise contact and mixing in order to protect the health of the School community.

Following School instructions on hygiene

Pupils will be expected to:

- report any signs or symptoms of coronavirus to their teacher before attending the School site where possible
- to follow the government's isolation and self-quarantining guidance
- wash hands thoroughly and regularly and use hand sanitiser that is placed around the School, in addition to washrooms, where necessary

COVID-19 Annex to Behaviour Policy

<p>Subject matter</p>
<ul style="list-style-type: none"> • adhere to the School's revised rules and procedures on the use of the toilets and hand washing/drying facilities, which is based on the government guidance on hand washing and hygiene • maintain good hygiene to protect themselves and others • use tissues to catch sneezes and coughs and dispose of them safely in designated bins provided for the purpose • Avoid touching their mouth, nose and eyes with hands, where possible • Follow school guidance on the use of Face-coverings
<p>Rules about coughing and spitting at others</p> <p>Deliberately coughing and spitting at others in any circumstances is strictly prohibited. It is potentially a criminal offence to threaten others with infection by coronavirus, for example by coughing or spitting in their direction. Such behaviour will not be tolerated and in addition to sanctions being applied by the School, may also result in the pupil being reported to the police.</p> <p><i>[Some pupils with SEND may inadvertently present these behaviours. See section on reasonable adjustments below for more details about how the school will manage these issues].</i></p>
<p>Following instructions on social distancing and/or staying within their set group or "bubble"</p> <p>The School has put arrangements in place to minimise children and staff groups mixing unnecessarily in order to help prevent the transmission of coronavirus. This is based on government guidance, local arrangements and School risk assessments.</p> <ul style="list-style-type: none"> • All pupils must adhere to the government advice on social distancing wherever possible, for their own safety and for the safety of others. • Pupils attending school may be allocated a place in a group (a so-called "bubble") and will receive education/support from a member and/or members of staff designated to support their group. Where that occurs, pupils must stay in their bubble. • Pupils will not normally be permitted to change groups and/or mix with pupils in other bubbles at school and must not do so without prior permission. • We also encourage pupils to avoid mixing in breach of the social distancing rules out of school in order to protect the health of their groups and the school community.
<p>Moving around the School as per specific instructions</p>

COVID-19 Annex to Behaviour Policy

Subject matter

The School has put in place restrictions on the way pupils move around the School site to help limit the transmission of coronavirus. This includes new requirements to :

- *abide by signs on staircases and in other areas when moving around School (e.g. keep left)*
- *keep moving in corridors*
- *refrain from entering out of bounds areas*
- *queue in an orderly fashion outside classrooms before entering*
- *abide by social distancing rules at all times*
- *Remain in designated areas outside*

Use of toilets

Pupils must wash their hand for at least 20 seconds before leaving the School toilets, and must not use them when being cleaned. Pupils should socially distance if pupils in different year groups are in the toilet area at the same time, and wait outside at busy times.

Rules about using and/or sharing equipment or apparatus

The School has put in place rules to prevent pupils sharing equipment and/or apparatus, wherever possible, in order to help prevent the transmission of coronavirus.

Pupils will be advised of the rules for the daily use of equipment and apparatus, and those rules related to specific lessons or activities, and will be expected to abide by them for their own safety and for the safety of others.

Pupils are not to share personal items, including [e.g. food, drinking bottles, cutlery, items brought in from home].

Amended expectations about breaks or play times

The School has put in place new arrangements in respect of break as follows:

[specify where these rules may differ for various areas / activities e.g. in classrooms, boarding house or play areas or during PE, drama and music and break times.]

COVID-19 Annex to Behaviour Policy

Subject matter
<p>Rules for pupils at home about conduct in relation to remote education</p> <p>Those pupils who continue to receive remote education will continue to be expected to comply with the rules and expectations set out in pupil acceptable use of IT policy and online safety policy.</p>
<p>Consequences of breach of the above additional rules and expectations</p> <p>The additional rules and expectations set out in this Annex will collectively form part of the School procedures (the New Rules). Any breaches of discipline in respect of the New Rules may result in appropriate sanctions being applied in accordance with the School's Policy.</p> <p>Whilst the School acknowledges that this is a difficult time for many pupils and that there will be a period of adjustment to the "new normal", the New Rules are in place to for the safety of pupils and for the whole School community.</p>
<p>Modifications to Rewards and Sanction system</p> <p>When considering the appropriate sanction in respect of breach of the New Rules, the risks posed to others' welfare by an individual's behaviour will be assessed. This may include consideration of how any action taken, sanctions applied or inaction may affect that individual's welfare and, where appropriate, how it may affect other pupils' welfare and / or that of the School community as a whole.</p> <p>Notwithstanding the above, the following actions are <i>likely</i> to be considered to be serious breaches of discipline and could result in expulsion or a requirement to leave the school including:</p> <ul style="list-style-type: none"> • deliberately coughing/spitting on other pupils/staff or a member of the School community • persistent or serious breach of the government's social distancing guidance while on the School site (reasonable adjustments will be made for younger pupils and those with SEND and/or disabilities where appropriate) • persistent or serious breach of the New Rules relating to:

COVID-19 Annex to Behaviour Policy

<p>Subject matter</p> <ul style="list-style-type: none"> ○ hygiene ○ mixing with pupils outside allocated groups or bubbles in School ○ break times and out of bounds areas ○ specific instructions about moving around the School site ○ specific instructions regarding the use of equipment or apparatus.
<p>Reasonable adjustments in place for pupils with more challenging behaviour and special educational needs and disabilities (SEND)</p> <p><i>Some children with SEND present behaviours which may increase the risk of droplet transmission (such as biting, licking, kissing or spitting) or require toilet facilities more frequently. These issues will be specific to each pupil and individual responses will be required and risk assessments completed.</i></p>
<p>Temporary relaxation of rules</p> <p><i>Sixth Formers will be able to leave school early if they do not have lessons in the afternoon, but must sign out at reception</i></p>

Version 2.0	Date
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