



# Bancroft's

## *Prep*



**Prep School Parent Handbook**

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## *Welcome from The Head*

A very warm welcome to Bancroft's Prep School. Bancroft's is a friendly and exciting school offering a secure and stimulating environment in which to learn and play. We believe that as each child experiences school only once it should be the happiest and most fulfilling time of their life!

In all curricular areas, pupils are encouraged to develop the attitudes and skills they will require for lifelong learning. Bancroft's, along with you the parents, has an obligation to prepare well-rounded individuals to succeed in the ever-evolving world in which we live. We would encourage all children to take an active part in their education and to make the most of the endless opportunities, both inside and outside the classroom, that Bancroft's offers.

We feel privileged and excited to have your child with us, and hope that together we can ensure their time at Bancroft's is a 'once in a lifetime' experience.



**Joe Layburn**

Head, Bancroft's Preparatory School



## *Our Aims and Values*

'Everyone has the right to be happy'. We take happiness so seriously we made it the first of our school rules! For us it's crucial and we believe good things flow from it.

We are a truly academic school but our vision of education is about much more than academic results. It's about character development, about the life of our school outside the classroom as well as in it. We believe the bright children we recruit can 'have it all': outstanding academic qualifications which will enable them to pursue their enthusiasms; rich and formative experiences from our co-curricular programme which will help to develop them as people; and an active, reflective approach to learning which will set them up for life.

### **Aims**

We want to provide our children with the best possible academic education, and to help them make the most of their abilities, whilst also ensuring that they are happy and well-rounded individuals.

We want to offer our children a rich and wide range of experiences; to help them find areas where they can excel or simply have fun; to encourage their natural curiosity; to make sure they enjoy their school life.

We want to build strong relationships between children, staff and parents; to ensure that our school is a happy, supportive and safe community where children are encouraged to use their initiative but are not afraid to ask for help.

We want to celebrate the vibrant and diverse environment which is our school community; to encourage our children to appreciate what they have in common with each other as well as to respect differences.

We want to help our children recognise their privileges and advantages; to engender in them a sense of compassion for others who are less fortunate; to help them think of practical ways in which they can make the wider world a better place.

### **Values**

There are six core character values which we expressly want to develop.

**Balance:** We want our children to learn how to live balanced, healthy, productive lives.

**Excellence:** We want our children to aspire to be the best they can be.

**Integrity:** We want our children to develop a clear moral grounding for their lives.

**Kindness:** We want our children to be kind, to act with compassion and empathy.

**Curiosity:** We want our children to develop an abiding curiosity about the world.

**Courage:** We want our children to have a spirit of adventure, to confront challenges and try to overcome them.

At Bancroft's Prep, we do not believe in encumbering children with too many rules and sanctions but focus instead on positive behaviour and rewards.

Our headline '3½ School Rules' reinforce our values:

*Everyone has the right to be happy.*

*Respect other people and their property.*

*Use your common sense.*

*If in doubt, ask.*

Ultimately, we believe it is our role to bring out the very best in our children. We want to help prepare them for the world beyond school where the ability to lead a happy life is as important as the ability to read or reckon. We want our children to have fun while they learn and to derive a lifelong love of learning.

## *Pastoral Care*

The happiness of all the children in our care is at the very heart of all that we do.

Our school day; our curriculum; our timetable; our co-curricular and sports programmes are all designed to support the children's personal development.

We have a strong pastoral structure with the class teacher at the centre. A system of Assistant Heads and a Pastoral Deputy Head supports this structure. In addition to regular pastoral meetings we have staff trained in drawing and talking therapies and we are an accredited school in Steer's AS tracking programme. Should the need arise we also have access to highly trained counsellors.

Relationships with parents are extremely important to us. An open-door approach with parents means that any problems, large or small, are dealt with promptly and sympathetically. We hold pastoral evenings for parents where we invite outside speakers to talk to our community about a range of topics from building resilience to their child's social media use.

For the children there is an excellent Personal Development scheme of work in place. This is complemented by a well-balanced assembly programme and a regular series of visitors throughout the year to address issues such as bullying and online safety in child centred ways such as theatre performances and workshops.

We have a School Nurse to complement this structure who cares for the children's individual health needs and promotes well-being throughout the school.

Happy children thrive. Our aim is to help every child develop their full potential in a safe, nurturing environment where they feel cared for and respected.

## *Communication*

Most routine matters are dealt with by the Class Teacher. Teachers will endeavour to reply to emails within a day, however this is not always possible due to their teaching schedule. Urgent messages should be directed to the Prep Office on 020 8506 6751. The Prep Office is open between 7.45am and 5.30pm; a message can be left on the answerphone outside these hours.

Although the Class Teacher should be the immediate point of contact for most issues, the Prep Head, the Deputy Head and two Assistant Heads are also available to see parents, and to deal with any questions and problems, as are the Director of Studies and individual Subject Leaders.

## *Keeping in Touch*

We keep in touch regularly with parents through email.

Each Friday afternoon a weekly bulletin is sent to all parents which details all the information required for the week ahead. It contains vital information regarding club cancellations, fixtures, school trips and other events in school that may affect your child.

A Prep School newsletter 'Prep Headlines' is also published each half term, this can also be viewed on the school website [www.bancrofts.org](http://www.bancrofts.org). The site also includes other detailed information about the school. Information for parents is also located on the Virtual Learning Environment (VLE).

All parents are automatically members of the Parents' Association, which runs a regular programme of social and fund-raising events. These are advertised through the newsletter and circulars, and on the school website. Parents who would like to be involved in helping to organise these events are invited to join the Parents' Association Committee.

# The School Day

The school day is planned as follows:

**Before school:** the school playground is open and supervised from 7.45am. Some clubs and activities may also run from this time.

8.25am	Registration
8.35am	Assembly
9.05am	Period 1
9.30am	Period 2
9.55am	Period 3
10.20am	Period 4
10.45am	BREAK
11.00am	Period 5
11.25am	Period 6
11.50am	LUNCHTIME
12.55pm	Afternoon Registration
1.00pm	Period 7
1.25pm	Period 8
1.50pm	Period 9
2.15pm	Period 10
2.40pm	Period 11
3.05pm	Period 12
3.30pm	Home Time/Clubs

**After school:** pupils who are not involved in an extra-curricular activity will be brought to the turning circle for collection at the end of the school day. Alphas and Betas with a sibling in Prep 1 or 2 may go to the 'Late Room' to wait for them.

There is a charge of £10 per day for children who are on site between 4.00pm and 5.00pm and who are not involved in an extra-curricular activity. The charge will be added to fee invoices. All children must be collected by **5.00pm** as there is no supervision after this time.

## *The Curriculum*

Our curriculum seeks to be three-dimensional:

- Firstly, our curriculum provides the bright children who attend our school with an exceptionally high level of academic challenge. Our pupils are expected to master the expectations of the primary national curriculum whilst also encountering concepts that the majority of children would not meet until later on in their education. As a result, our children's academic attainment, especially in Maths and English, is well above national expectations.
- Secondly, our curriculum offers a broad range of experiences and opportunities for our pupils. As well as the full range of National Curriculum subjects, our pupils benefit from timetabled lessons in Philosophy, Outdoor Learning, Drama and Personal Development. Our timetabled curriculum is supplemented by a rich co-curricular programme, which includes clubs, music, performances, sport and competitions. As a result, our children have the opportunity to develop interests and enjoy success in many different areas of learning.
- Finally, our curriculum promotes a deep level of engagement from our pupils. Through every subject, we promote the learning dispositions of curiosity, initiative, persistence, risk-taking, resilience, collaboration, critical thinking, excellence and reflectiveness. We believe this will enable our pupils to develop as effective learners, as well as nurturing key skills that will help them throughout their lives. We expect our pupils to engage genuinely and meaningfully with their own learning: to reflect on their own work and to evaluate their own progress. As a result, our children develop into well-rounded individuals and self-sufficient learners.

Our curriculum is shared in full with parents at the beginning of each academic year.

## *Homework*

Homework is used to reinforce and consolidate children's learning and to extend it beyond the classroom.

All children at Bancroft's Prep are expected to read independently for at least fifteen minutes a day outside school hours and ideally for longer. In addition, they are usually required to complete one additional piece of English homework over each weekend which should take no longer than 45 minutes to complete. Children will usually receive two pieces of maths homework per week, each of which should take no longer than 45 minutes to complete.

For other subjects, children might receive homework occasionally but these will usually be in the form of projects, revision or independent research and they will have plenty of time to complete them.

## *The Activities Programme*

We believe that what goes on outside the classroom is just as important to our children's development as what happens inside. We want the children to try a wide range of activities so they can find things that they can excel at or that they simply enjoy. Our extensive activities programme varies termly and has something for everyone from sport and music, to art and crafts, languages, computing and popular board games. Ideally children will take part in at least two extra-curricular activities per week in order to embrace all school life has to offer.

The **Activity Timetable** is refreshed each term. It is sent out to parents in the penultimate week of a term in order that pupils can select clubs for the forthcoming term.

Many clubs have no restrictions on numbers, therefore all children are welcome and they should simply turn up. Some are 'invitation only' and children will know if they have been selected for these. Some do require children to 'sign up' to indicate that they would like a place as numbers are limited. Where clubs are over-subscribed, places are allocated fairly. Club registers are shared with the children in school and on our VLE.

The weekly bulletin will inform you of any anticipated cancellations. If a club is cancelled due to inclement weather, this will be communicated via text message.

Some activities, such as Tennis, Chess and LAMDA speech lessons are run by specialist teachers or coaches and incur an additional charge.

LAMDA speech and drama lessons are taught by specialist teacher [Libby Oliver](#). They are charged termly in blocks of ten and the cost is added to school fee invoices. Demand for speech lessons is high and parents should sign up promptly via the website link.

## *Instrumental Music Tuition*

In addition to class music in the curriculum, twenty five instrumental teachers and three singing teachers visit the school each week. It is possible to arrange tuition in all orchestral instruments, piano, pipe organ, percussion, classical guitar and even the harp. The lessons, of 30 minutes duration, take place during the school day on a 'rotating' basis throughout the term. Depending on the length of each term, an average of ten lessons are given at a cost of £25.00 per individual lesson. Parents are asked to note that a term's notice is required to terminate lessons.

We recommend that children in the Alpha Year should learn no more than one instrument during school time.

Alphas wishing to learn the flute, clarinet or brass may be required to visit the teacher first to check that they are big enough to manage the instrument and to see that their teeth are suitably developed.

There is a wide variety of extra-curricular musical activity, including three Choirs, Prep Orchestra, Wind Band and various smaller ensembles, including Ukulele and Saxonette groups.

In order that your child gains benefit from these ensembles, there is an expectation that pupils will contribute to these activities each year, according to their experience and ability. Children taught outside the school are also encouraged to become involved with the music groups in school.

Each term features informal concerts that offer children the chance to perform in a supportive and relaxed setting, in front of their peers and parents. These complement the larger, more formal concerts held at the end of each term.

All Alpha pupils will need a descant recorder for curriculum lessons (as detailed on the equipment list).

## *Other Information*

### **Reporting**

Over the course of the year, we aim to keep parents updated about their children's progress at school. Lines of communication are always open and we're always happy to answer general questions as they arise. However, there are also several stages throughout the year when we offer more formal feedback.

To begin with, in the first half of the Autumn Term, all parents are invited to a brief meeting with their child's form teacher. This meeting is largely pastoral in nature and the purpose of it is simply to discuss how children have settled in to the new school year.

Three times a year, in December, March and July, parents receive a set of attitude grades, which represents each subject teacher's overall assessment of their child's organisation, focus, participation and collaboration with others during their lessons. The attitude grades are as follows:

Exceptional  
Very Good  
Good  
Variable  
Needs Improvement

In January, we hold parents' consultation meetings that are more academic in nature. These are an opportunity for parents to discuss their child's progress with their form teacher, English teacher and Maths teacher. At these meetings, contextualised data will be shared both from internal assessments and nationally-standardised tests in English and Maths, so that parents can understand how their child's achievement compares both to national expectations and the average here at Bancroft's.

In the Spring, we hold an open evening where parents are invited into school to meet all the staff, including their child's other subject teachers if they wish.

At the end of the Summer Term, parents receive a "valedictory report" which celebrates their child's achievements throughout the school year. While this report will flag up any significant issues that still need to be addressed and while it will contain a final set of attitude grades, the form teacher's written comments will accentuate the positive and highlight their child's accomplishments during the academic year.

## **House System**

There are four Houses in the Prep School. The Houses take their names from local houses important in the history of this area. **HEREFORD** and **MANOR** which were on the school site prior to 1887, **KNIGHTON** and **MONKHAMS** whose houses gave their names to areas of Woodford. There are regular House meetings and the Houses provide opportunities for children to work collaboratively as well as to compete in sporting and other events.

## **Absence from Games**

Normally, children well enough to be in school will be expected to take part in the P.E, swimming and games programme.

## **Fees**

Fees are charged in advance, at the beginning of each term, or in ten monthly instalments, as detailed in the school's Terms and Conditions. Other than fees for individual music lessons, Speech, Cubs and charges for lost or damaged books, there are very few extras. Educational trips are included in the school fees, apart from residential trips. After School Supervision fees are detailed earlier in this booklet.

## **Change of Circumstances**

Any change of home address, email address or telephone number, including home, business or mobile number, should be notified by email to [prepoffice@bancrofts.org](mailto:prepoffice@bancrofts.org) **immediately** please. Where there are significant changes of family circumstances at home, which may affect the child at school, the Class Teacher should be informed.

## **Uniform (including regulations for hair and jewellery)**

Parents' attention is drawn to the uniform lists and guidance. The wearing of proper uniform, including sportswear, is regarded as essential.

## Snack List

We have a range of snacks allowed in school however it is tightly defined, simple, and most importantly safe as we have a number of children in school with severe allergies. Children are permitted to bring in snacks from the list below but anything else will not be permitted.

Fresh fruit

Dried fruit – for example, raisins but not fruit winders

Fresh vegetables for example:

Cherry tomatoes

Sugar snap peas

Carrot sticks

Celery ribs

Cucumber slices

Broccoli florets

(but not vegetable crisps, please)

Sunbites

Mini Cheddars

Original TUC biscuits

Original Twiglets

Hovis Crackers

Jacobs Cream Crackers

Plain breadsticks

Plain rice cakes

Soreen Bars

Metcalf's popcorn – sweet/salty flavour only

Propercorn popcorn – sweet/salty flavour only

Babybels and cheese strings

Water bottle – named and must not exceed a capacity of 500ml

The snack list must be strictly adhered to please, this is due to the number of children with various allergies in school. Birthday sweets and treats of any kind are not allowed - birthdays are acknowledged in assemblies so children feel special on the day. No flavoured drinks are allowed in school – just water in re-useable water bottles please. Chewing gum is prohibited in school. The School has a strict 'No Nut' policy – please note we do have children at school with severe nut allergies.

Our “Nut-Free Policy” means that the following items should not be brought into school:

Packs of nuts

Peanut butter sandwiches

Fruit and cereal bars that contain nuts

Chocolate bars or sweets that contain nuts

Sesame seed rolls (children allergic to nuts may also have a severe reaction to sesame)

Cakes or biscuits made with nuts

### **School Policies**

A full list of the school's policies may be found on the school website. In line with best practice these are reviewed regularly and parents are advised to refer to the website if needing to consult a policy to ensure they have the most recent version.

## *Medical Information for Parents*

All parents must complete an online Health Questionnaire on behalf of their child and sign a consent form for the administration of simple over the counter medicines.

A Medical Record is kept by the School Nurse for every child. This contains correspondence from, for example, parents, GPs and or hospital appointments.

Parents whose children have a medical condition will be sent a Care Plan to complete and return to the School Nurse. Care plans advise on the management of a specific condition at school and are available for a wide range of conditions.

Each pupil undergoes a simple health screening with our School Nurse during the Autumn Term at Bancroft's. This involves medical history, height, weight, eye test and colour vision test. Parents are notified if there are any concerns following this screening.

For any pupil who has had a recent hospital admission or is attending out-patients for any medical condition, a risk assessment will be carried out by the School in conjunction with the pupil's medical team in relation to fitness, participation in sports and attending school trips.

### **Children with Asthma**

It is the School's policy that each child keeps their reliever inhaler, clearly labelled with their name, in their pocket at all times. This should also be taken to the hall for lunch, sports field, swimming pool and on school trips.

A second reliever inhaler, in its original container with your child's name on the pharmacy label, should be left in the Prep School Office in case of emergency. Parents are contacted if an asthma attack is serious and the child needs to attend Accident and Emergency Department at a local hospital.

Parents are asked to complete a school Asthma Care Plan, Parental Consent Form and a School Parental Agreement which will be sent by the School Nurse on an annual basis to coincide with your child's yearly asthma check at their GP surgery. You are asked to ensure the School is notified immediately of any changes in treatment.

### **Children with Severe Allergies**

If your child has a severe allergy and brings an adrenaline auto-injector (AAI) to school, it is the School's policy that they keep it with them at all times, including sports and out of school activities.

The AAI should be kept in its own small bag to be worn, ideally, around the child's waist. A second spare AAI will be kept in the Prep School Office in case of any emergency. Both must be labelled with your child's name.

You will need to complete a Severe Allergy Care Plan giving permission for staff to administer this medication in the event of an emergency. The School provides an emergency supply of AAIs, Salbutamol inhalers and Piriton/Cetirizine tablets which are kept in the Dining Hall, Prep School and the Medical Department. ***These are for emergency use only.***

**The school has a strict 'No Nut' policy.**

### **Administration of Medicines at School**

In most schools there will always be some children who need to take medicines during school hours. Usually, the course of treatment lasts a few days but, for children with medical conditions, treatment may be continuous.

Parents must send a written request to the School Nurse if any prescribed medicines need to be administered at school and complete the consent form which the School Nurse can provide. A paper copy can be found at the Prep School Reception or alternatively a consent form can be found on the Virtual Learning Environment (VLE).

All medication must be handed in to the Prep School Office. There is a medicine fridge in the medical room where medication can be stored if necessary.

***No child is allowed to carry any medication with them with the exception of AAIs and asthma inhalers.***

Details parents should provide include:

- The name of the child.
- The dosage to be given
- Whether the medicine needs to be stored in the refrigerator
- Time of the day for the medicine to be given
- Reason for medication

### **Medicines:**

- Must be labelled with the child's name.
- Have the date of dispensing marked on the label.
- Have the dose and frequency of administration clearly marked.
- Contain cautionary advice and the expiry date.
- Must be in the original container.

## **Non-Prescribed Medicines**

The following non-prescribed medicines are kept at school. If children become ill during the school day, the School Nurse may give these in line with consent given on the child's medical form.

If your child requires administration of any medicine below, you will be notified by email or by phone.

- Calpol Sixplus Fastmelts - 250mg for pain and fever relief
- Dextrose Tablets - for quick energy
- Piriton Syrup - 2mg for allergies
- Stugeron Tablets - 15mg for travel sickness (school trips)

## **ASPIRIN AND IBUPROFEN ARE NOT ADMINISTERED TO PUPILS UNLESS PRESCRIBED BY A DOCTOR**

### **Administration of First Aid**

The School Nurse is available in school from 8.00am to 4.00pm – Monday to Friday during term time. There are also a number of school staff trained in first aid.

Minor illnesses and injuries are treated at school and recorded in the pupil's school medical records. Parents are not automatically informed of minor injury or illness, however, in some instances you may receive an email or a phone call. Parents are informed as soon as possible if it is necessary for their child to be collected from school or taken to hospital for further medical assessment.

If a pupil requires emergency medical treatment and parents cannot be contacted in time, the Head or, if he is unavailable, the member of staff accompanying the pupil, will give consent on behalf of parents, if advised to do so by an appropriately qualified person such as the School Nurse or Paramedic/ Ambulance Services.

Provision for First Aid is made for all trips away from school and abroad. Children with medical conditions who do not have adequate medication and appropriate medical information will not be allowed to participate.

### **Ongoing Medical Conditions**

If your child is under investigation or having tests for a medical problem, consent may be sought from parents by the School Nurse to contact any relevant health care professionals to clarify and update school medical records or clarify diagnosis and/or treatment.

### **First Aid Equipment**

- First aid boxes are kept around the School in appropriate locations.
- All minibuses have first aid boxes.
- First aid bags with simple over the counter medicines are taken on school trips.

- Defibrillators (AEDs) are available and located outside the Reprographic Room (Senior School), Prep Hall, West Grove and in the Sports Department Office. These can be used in an emergency by any personnel without training if they are happy to use the device.
- Emergency Oxygen is kept in the Medical Department and the Swimming Pool.

***First Aid boxes at school have the required contents approved by the Health and Safety Regulations 1981.***

## *A Note about Operation Encompass*

Like the majority of schools in our area Bancroft's is now part of the Metropolitan Police Service's 'Operation Encompass.' Operation Encompass is a system by which schools are notified by the police should one of their pupils be exposed to, or involved in, any domestic incident. Any notification would be passed by the police to the school's Designated Safeguarding Lead and would be treated in the strictest confidence, only being shared to ensure the wellbeing of the child involved.

If you do have any questions about this programme, please see the Encompass website <https://www.operationencompass.org/> or contact the School for more information.

## *Equipment List*

Children will need the following equipment, which they should bring to school on the first day of term. With the exception of the recorder, which will need to be taken home to practise occasionally, all listed items are for school use only and will be kept in the children's trays.

The children should have a functional pencil case containing the following:

- 2 HB pencils
- 2 Red pens (red ink) - Uni-ball/Rollerball fine/Stabilo  
(No biros/ball points)
- 1 Green pen (green ink) - Uni-ball/Rollerball fine/Stabilo  
(No biros/ball points)
- 1 Pencil sharpener
- 1 Ruler (30cm – transparent shatter proof)
- 1 Ruler (15cm - transparent shatter proof)
- 1 Eraser
- 1 Pair of small, rounded children's scissors
- 1 Glue Stick
- 1 A4 size plastic wallet with popper or zip

There is no need for children to bring coloured pencils, felt-tip pens or markers in to school but they may bring them if they wish.

In addition, the children will require the following:

- 1 Recorder – Descant (plastic Aulos or Yamaha)

**All equipment should be clearly named**

# *Bancroft's Prep School Uniform*

Schoolblazer.com is the official uniform supplier to Bancroft's Prep School. Their website is simple to navigate, allowing parents to make purchases with the minimum of fuss. They have even eliminated the chore of sewing nametags into the uniform, as this is done from their warehouse.

We hope that the following information will answer all questions regarding the uniform and how Schoolblazer.com operates. If you have any further questions, please call their helpline, which is open Monday - Friday 9.00am to 8.00pm and Saturday 10.00am to 5.30pm (0333 7000 703). You can also email them at: [customerservices@schoolblazer.com](mailto:customerservices@schoolblazer.com)

In the unlikely event of an item being out of stock, the item can still be ordered and will be despatched as soon as it comes back into stock. Schoolblazer only charges for items on despatch.

## **A Basic Guide to Uniform Fitting**

1. Take your child's measurements - height, waist, chest, waist to knee, inside leg and shoe size.
2. Enter these details onto the Schoolblazer website.
3. Recommendations will be made for sizes.
4. The girls skirt should be worn on the knee - the recommended length is often too long - please check the waist to knee measurement.
5. It is advisable to order two jumpers and, for the boys, two pairs of trousers.
6. Only one of each item of PE kit is required. Swimming kit will be taken home on the day it is used.
7. Once an order has been placed all queries must be directed to Schoolblazer.
8. General queries can be answered by Mrs Karen Maddock - email as follows: [km@bancrofts.org](mailto:km@bancrofts.org)

# Bancroft's Prep School Uniform List

## **BOYS' UNIFORM**

### **Source**

SB – Schoolblazer.com

HSR – High Street Retailer

### **Schoolwear:**

Long or short sleeved pale blue shirt	SB/HSR
Navy crested v-neck jumper	SB
Navy gabardine trousers	SB
Navy gabardine shorts (Summer)	SB
Navy crested puffer coat	SB
Navy waterproof jacket ( <i>optional</i> )	SB
Navy fleece hat and gloves	SB
Junior scarf ( <i>optional</i> )	SB
Navy socks	HSR
Black polishable shoes	HSR
Summer hat/cap ( <i>optional</i> )	SB
Navy school bag (bookbag <b>or</b> rucksack)	SB

### **Sportswear:**

Mid layer fleece top	SB
Training pants (available from September)	SB
Royal crested t-shirt	SB
Rugby shirt	SB
Navy crested performance rugby shorts ( <i>optional</i> )	SB
Navy crested shorts	SB
Games socks - navy/royal blue	SB
Navy crested base layer top and leggings ( <i>optional</i> )	SB
Junior sports bag	SB
Navy swimming jammers	SB
Navy crested swim bag	SB
Navy swimming cap (Plain navy not Team cap)	SB
Towel	HSR
Flip flops (for swimming)	HSR
Trainers – Running	HSR
Astro turf trainers ( <i>optional for Hockey</i> )	HSR
Rugby/Football boots	HSR
Shin pads	HSR
Gum Shields	HSR

# Visual Guide to Boys' Uniform and Kit

SUMMER UNIFORM	WINTER UNIFORM
	
<ul style="list-style-type: none"> <li>• navy shorts</li> <li>• sky blue short-sleeved shirt</li> <li>• navy crested jumper</li> <li>• navy ankle socks</li> </ul>	<ul style="list-style-type: none"> <li>• navy trousers</li> <li>• sky blue long-sleeved shirt</li> <li>• navy crested jumper</li> <li>• navy ankle socks</li> </ul>
OUTERWEAR AND BAG	EQUIPMENT
	
<ul style="list-style-type: none"> <li>• navy crested puffer coat</li> <li>• navy crested rucksack</li> </ul>	<ul style="list-style-type: none"> <li>• shinpads - football shinpads with ankle support</li> <li>• mouthguard</li> <li>• trainers - sports/running trainers e.g. Asics</li> <li>• football/rugby boots - with moulded studs</li> </ul>

PE AND GAMES KIT		OUTERWEAR
		
<ul style="list-style-type: none"> <li>• royal crested t-shirt</li> <li>• navy crested shorts</li> <li>• games socks</li> </ul>	<ul style="list-style-type: none"> <li>• sublimated rugby shirt - <b>compulsory for rugby</b> and can be worn for Autumn/Winter Games</li> </ul>	<ul style="list-style-type: none"> <li>• navy crested tracksuit bottoms</li> <li>• midlayer fleece top</li> </ul>
<h3>SWIMMING KIT</h3> <ul style="list-style-type: none"> <li>• Navy swimming jammers</li> <li>• Navy crested swim bag</li> <li>• Navy swimming cap</li> <li>• Towel</li> <li>• Flip flops or sliders</li> <li>• Warm top layer</li> <li>• goggles - optional</li> </ul>		

## **GIRLS' UNIFORM**

### **Source**

SB – Schoolblazer.com

HSR – High Street Retailer

#### **Schoolwear:**

Long sleeved pale blue revere collar blouse	SB/HSR
Navy crested v-neck jumper	SB
Navy four pleat skirt or navy trousers	SB
Blue/white check summer dress	SB
Navy crested puffer coat	SB
Navy waterproof jacket ( <i>optional</i> )	SB
Navy fleece hat and gloves	SB
Junior scarf ( <i>optional</i> )	SB
Navy tights/Long Socks (with Winter uniform)	HSR
Plain white socks (with Summer uniform)	HSR
Black polishable shoes	HSR
Summer hat/cap ( <i>optional</i> )	SB
Navy school bag (bookbag <u>or</u> rucksack)	SB

#### **Sportswear:**

Mid layer fleece top	SB
Training pants (available from September)	SB
Royal crested t-shirt	SB
Navy crested shorts	SB
Games socks navy/royal blue	SB
Navy crested base layer top and leggings ( <i>optional</i> )	SB
Junior sports bag	SB
Navy swimming costume	SB
Navy crested swim bag	SB
Navy swimming cap (Plain navy not Team cap)	SB
Towel	HSR
Flip flops (for swimming)	HSR
Trainers - Running	HSR
Astro turf trainers ( <i>optional for Hockey</i> )	HSR
Rugby/Football Boots	HSR
Shin pads	HSR
Gumshields	HSR

# Visual Guide to Girls' Uniform and Kit

SUMMER UNIFORM	WINTER UNIFORM
	
<ul style="list-style-type: none"> <li>• blue/white checked dress</li> <li>• navy crested jumper</li> <li>• plain white ankle socks</li> </ul>	<ul style="list-style-type: none"> <li>• navy pleated skirt</li> <li>• blue long-sleeved blouse</li> <li>• navy crested jumper</li> <li>• navy blue tights or socks</li> </ul>
OUTERWEAR AND BAG	EQUIPMENT
	
<ul style="list-style-type: none"> <li>• navy crested puffer coat</li> <li>• navy crested rucksack</li> </ul>	<ul style="list-style-type: none"> <li>• shinpads - <i>football shinpads with ankle support</i></li> <li>• mouthguard</li> <li>• trainers - <i>sports/running trainers e.g. Asics</i></li> <li>• football/rugby boots - <i>with moulded studs</i></li> </ul>

## PE AND GAMES KIT



- royal crested t-shirt
- navy fitness shorts
- games socks

## OUTERWEAR



- navy crested tracksuit bottoms
- midlayer fleece top

## SWIMMING KIT

- Navy swimming costume
- Navy crested swim bag
- Navy swimming cap
- Towel
- Flip flops or sliders
- Warm top layer
- goggles - optional



Please note the majority of the school uniform must be purchased through Schoolblazer. In case of emergency, the school may be able to supply some items - please contact Mrs Karen Maddock [km@bancrofts.org](mailto:km@bancrofts.org)

Summer uniform is worn from the start of the Autumn Term until the October half-term. It is then worn again for the Summer Term. Winter uniform is worn at all other times.

Gumshields are **compulsory** for hockey and rugby. Shin pads are **compulsory** for hockey and football. The children are not permitted to participate in games lessons if they do not have the correct protective equipment.

Cricket is a summer sport so the children will wear their blue games tracksuit trousers and royal crested t-shirt for games and matches. Protective cricket helmets are now compulsory when batting against a hard cricket ball in Prep 1 and 2. The school can provide these helmets.

**All clothing, including socks, footwear and sports kit, must be clearly marked with the owner's name. All items of uniform ordered through Schoolblazer.com will have name tags sewn in if requested. Items of lost property can only be returned to the owner if we know to whom they belong.**

Earrings and other jewellery are **not permitted** as they can be a hazard during Games, P.E and extra-curricular activities. We also do not allow makeup and nail varnish. Long hair must be tied back with a black or navy hair band. A simple watch is permitted, but not smart watches or Fitbits.

The school stocks a limited amount of second-hand uniform – Mrs Maddock is always happy to receive items of uniform and sportswear no longer required.

# *Parking & Transport*

## **Parking and Traffic**

A reminder of a few basic guidelines, which are essential to keep traffic problems to a minimum.

- Please walk to school if at all possible.
- Please make use of public transport. Bancroft's is on many of the local bus routes.
- Please arrange to share lifts, where possible.
- Please avoid bringing your car onto the school site. The roads in the immediate vicinity of the school are resident parking only and are patrolled regularly by traffic enforcement officers. However, parking is available further down Whitehall Road, beyond the bus stop and on the school side of the road. At drop off and collection time, it is invariably quicker to park up and walk into school than drive onto our site.
- Please do not park on the kerbs immediately outside the school. Doing so impedes pedestrians and may also block Whitehall Road to buses and emergency vehicles.
- Please, in no circumstances, should you park on or near the zebra crossing immediately outside the school exit.
- When driving on the school site please do so carefully and slowly, watching out especially for children. It is particularly dangerous to overtake stationary vehicles in order to reach the front of the queue. If this becomes necessary, please keep your speed to a minimum and drive with extreme caution. While you are stationary in your vehicle, please ensure your engine is switched off.
- Please do not leave your car in the queue of onsite traffic in order to walk up to the school. This may block the road and make it impossible for others to drive away from the site.
- When collecting your children at the end of the school day, please do not arrive on site before 3.00pm.
- There is no parent parking on site at any time.

## **School Bus Service**

We are delighted to be collaborating with Zeelo on our home-to-school travel service, which offers a range of ticket options, including the Annual Pass, an Annual One-Way Pass, Termly Passes and the 30 Ride Bundle.

This Service is available to all pupils; however, Alphas (Year 3) must be accompanied by a sibling in Prep I (Year 5) or higher.

Please visit the school website [www.bancrofts.org](http://www.bancrofts.org) for further information.

# *Bancroft's Foundation & The OBA*

## **Bancroft's Foundation**

The Bancroft's Foundation has been established to provide assisted places to enable talented pupils to study at Bancroft's regardless of their financial situation.

The school is built on a legacy of philanthropic support. Francis Bancroft's legacy founded a school for boys in 1737 in Mile End as a charitable institution providing a high-quality education open to all, and the tradition of supporting talented pupils regardless of capacity at the school has continued since, through the support of government initiatives, the Francis Bancroft Trust and The Drapers' Company.

However, the sharp decline in government funding with the withdrawal of the Grant Aided and Assisted Places schemes has meant that it is now vital that the school substantially expands its award programme.

Therefore, when the school celebrated its 275th anniversary, the Bancroft's Foundation was established to help the school significantly increase its portfolio of Assisted Places to enable talented children of all backgrounds to have the opportunity to attend the school and reach their full potential.

To find out more about this exciting initiative, or to make a gift to the Bancroft's Foundation please contact the Development Office on 0208 506 5714 or via the school.

## **The Old Bancroftians' Association (OBA)**

A strong Old Bancroftians' Association keeps former pupils in touch with one another and the school. Activities include: an Annual Dinner at the school, various regional dinners, Old Bancroftians' Day and a thriving Golf Society. The Bancroft Rugby Club, many of whose members are former pupils, has a first-class ground not far from the school with facilities for rugby, football and social entertainment.

Parents pay a small termly subscription to the OBA during their child's career at Bancroft's. As a consequence, all former pupils now become members for life of the OBA when they leave school. The OBA encourages members worldwide to keep in touch with each other, and to participate in OBA organised events and initiatives.

The Association maintains a strong relationship with Bancroft's School and, where appropriate, provides financial support to pupils and ex-pupils through its associated charities. Old Bancroftians are often involved with the school's extracurricular activities, in particular in giving career guidance and advice about further education.

There are two self-funding and self-administered charities:

- The Old Bancroftians' Educational Development Fund, financed almost entirely by contributions from Old Bancroftians, provides financial support for pupils and Old Bancroftians towards educational opportunities which they might otherwise be unable to afford.
- The OB Sixth Form Scholarship Fund provides support to the school for pupils in the Sixth Form, whose families might not otherwise be able to afford the fees.

[OBA website](#)

## *Parents at Bancroft's*

### **The Parents' Association**

The Parents' Association arranges a variety of activities designed to give parents, families, and friends the opportunity to meet socially outside school in addition to raising money for projects within the school. All PA events are publicised via email and in the school calendar.

The generosity of parents has enabled the PA to invest in many items over the past few years. Such items include a Senior School public address system, sports gazebos, a telescope, books for the Sixth Form library, play equipment and table tennis tables for the Prep School. Newer purchases by the PA include a waterproof large screen TV for the swimming pool, visibility jackets for the Prep, new benches for the Quad and a new Yamaha grand piano.

Annual events include a Summer Ball, a Christmas or Spring Fayre, Parents v Staff Cricket Match and a Supper Quiz. Other events have included Bollywood Nights, Burns Nights and Comedy Nights. The PA also supports events such as Sports Day and the Carol Service.

Further information about the PA, is available on the school website:

[www.bancrofts.org/aboutus/our-community/parents-association](http://www.bancrofts.org/aboutus/our-community/parents-association).

# Notes